 State of California

#  California Senior Legislature

 **1020 N Street, Room 513, Sacramento, CA 95814**

 **Phone (916) 552-8056 Fax (916) 552-8013**

 [**4csl.org**](http://www.4csl.org)

**JOINT RULES COMMITTEE**

**MEETING MINUTES**

**December 11, 2019**

Chair: Senior Senator John Pointer

Vice Chair: Senior Senator Tony Rodella

Vice Chair: Senior Assembly Member Shirley Krohn

1. **Call To Order**

 The Joint Rules Committee Meeting was called to order by Chair, SS Pointer at 1:03 p.m.

1. **Roll Call**

 **Senior Senators:**  Allan Bortel (A), Rex Whisnand, Tony Rodella, John Pointer

 **Senior Assembly Members**: Mark Cox (A), Elizabeth Busick, Lauren Rolfe

 **Absent: SS Molnar, SA Gitt, SA Krohn, SA Theus, SA Warren**

A quorum was present.

 **Guests:** Elllie Bloch (alternate)

1. **Approve Agenda of December 11, 2019**

SS Rodella moved to approve the agenda as presented. SA Busick seconded the motion. Motion carried.

 Record of Vote:

|  |  |  |
| --- | --- | --- |
| Yes | No | Abstention |
| Bortel (A) |  |  |
| Whisnand |  |  |
| Rodella |  |  |
| Pointer |  |  |
| Cox (A) |  |  |
| Busick |  |  |
| Rolfe |  |  |

**IV. Approve Minutes of November 1, 2019 JRC Meeting**

SS Whisnand moved to approve the minutes and SA Busick seconded the motion. Minutes approved as presented.

 Record of Vote:

|  |  |  |
| --- | --- | --- |
| Yes | No | Abstention |
| Bortel (A) |  |  |
| Whisnand |  |  |
| Rodella |  |  |
| Pointer |  |  |
| Cox (A) |  |  |
| Busick |  |  |
| Rolfe |  |  |

**V. Vacancies/ Policies & Procedures**

Chair Pointer updated that currently we have 82 CSL Members with 4 PSAs not having coverage [PSAs 1, 8, 16, 27]. He further noted that PSA 25 has 9 vacancies and he does not anticipate that they will fill those positions until 2022.

**VI. Budget Report**

Executive Director, Janice Bailey, provided an updated on the financial status. See Budget & Finance Report dated December 10, 2019 and FTB Status Report – Voluntary Contributions.

**VII. Public Relations**

Chair Pointer reviewed the 2020 Awareness Campaign email with members and confirmed that CSL would not be utilizing an external consultant at this time.

**VIII. Session Planning**

A. Executive Director, Janice Bailey, provided analysis of the session evaluation results from 2019. See attached session evaluation report.

 B. ED Bailey noted that over 50% of Travel Expense Claims (TECs) received to date have errors including mileage, tips, no receipts, no vehicle license # when claiming mileage. Even with training provided at annual session, accuracy continues to be a challenge.

 C. 2020 session is tentatively being planned for 3 nights at the Hyatt in late October.

**IX. Senior Rally Day**

A. Chair Pointer provided a summary of the November 25th Planning Conference call for May 11, 2020 Senior Rally.

**X. JRC Meeting Dates**

Tentative Meeting Dates are as follows:

 January 8, 2020

 April 4, 2020

July 7, 2020

September 23, 2020

October Annual Session

November Annual Session

December 9, 2020

**IX. Legislative Committee Report**

ED Bailey reported that SP-1 & SP-2 have been picked up by Assembly Member Frazier’s office.

Meeting adjourned at 4:10PM.

Meeting adjourned at 2:45PM

SS= Senior Senator

SA = Senior Assembly Member

ED = Executive Director

BK= Bagley Keene Open Meeting Act