



STATE OF CALIFORNIA  
**CALIFORNIA SENIOR LEGISLATURE**  
1020 N Street, Room 513, Sacramento, CA 95814  
Phone (916) 552-8056 Fax (916) 552-8013  
www.4csl.org

**REVISED JOINT RULES COMMITTEE MEETING MINUTES**

Friday, June 15, 2007, 12:00 p.m. – 3:00 p.m.  
1020 N Street, Room 169  
Sacramento, CA 95814

Chair, Senior Assembly Member Sharon Monck  
Vice Chair, Senior Senator Joe Cox  
Vice Chair, Senior Assembly Member Austin Lucero  
Parliamentarian, Senior Assembly Member Lola Young

**Friday, June 15, 2007**

**I. Call to Order**

The June 15, 2007 JRC Meeting was called to order by JRC Chair Senior Assembly Member Sharon Monck at 12:04 p.m.  
Invocation was led by Senior Assembly Member Lola Young  
Pledge of Allegiance was led by Senior Senator Joe Cox

**II. Roll Call**

**Present:** Senior Senators Joe Cox, Connie Eaton, Dee Erman, Marvin Goldman, Anne Mack, Betty Holland, Jim Levy. Senior Assembly Members Sharon Monck, June Glasmeier, Austin Lucero, and Lola Young.  
**Excused:** Senior Assembly Member Billie Taylor  
**Staff:** Sherry Jenkins  
A Quorum was established

**III. Introductions**

**Guests:** Senior Senator Roberta Marti and Senior Assembly Member Quincy Campbell.

**DISCUSSION/ACTION ITEMS**

**IV. Approve Agenda of June 15, 2007**

M/S/P (Eaton/Lucero)

**APPROVE AGENDA OF June 15, 2007.**

(Over)

**V. Approve Minutes of April 15-16, 2007**

M/S/P (Mulholland/Glasmeier)

**APPROVE MINUTES OF APRIL 15-16, 2007, WITH THE FOLLOWING CORRECTIONS:**

**IN VIII. THIRD BULLET END OF PARAGRAPH, ADD 'WORKER'S COMP' IN FRONT OF CLAIM.**

**IN X.D.6. SECOND BULLET, CHANGE 'WHERE WE'RE CURRENTLY AT' TO 'WHERE WE ARE WITH CURRENT BALANCE.'**

**IN X.D.6. THIRD BULLET, ADD 'AT' BEFORE 'INEXPENSIVE JACKETS'. REPLACE 'BY-LAWS' WITH 'POLICIES AND PROCEDURES' IN X.F. FIRST SENTENCE.**

**VI. Chair's Report – JRC Chair Sharon Monck**

Chair Monck recently attended a California Commission on Aging meeting where a presentation on the Bagley-Keene Open Meetings Act was given by Janet Eaton, California State Council on Developmental Disabilities, and Nicole Smith, California Department of Aging Legal Counsel. Several important points emerged:

1. The point of the Act was to protect the public's right to know how the government conducts its affairs. It was suggested that perhaps one meeting a year should include a Bagley-Keene Act refresher course and that will be included in our meetings in the future.
2. The definition of a meeting involves three members of the public body discussing the work of that body. Members need not be in a single location to meet the definition of a meeting; information gathering between members via telephone or email may constitute a serial meeting. There are several types of prohibited serial meetings:
  - Telephoning new appointees to the body or other members on items coming before the body (i.e. discussion of the JRC agenda prior to the meeting with members of the JRC).
  - Technology – emails count as a meeting between more than two people.
  - Factual information disseminated by the Chair is not the same as information gathering that will be used in the deliberative process.
  - Meetings via conference calls are allowed, but each location tied into the call needs to be noticed on the agenda and open to the public. A participant may not join a conference call from a cell phone in a car. In addition, every vote taken during the call must be a roll call vote.
  - Meeting notices must be posted 10 days in advance.
  - Any member of the public requesting an agenda must receive one; if attachments are requested, they must be provided. On the day of the meeting, a copy of the agenda and attachments must be available for the public to review.

- Specific times for presentation and breaks may be omitted from the agenda to allow more flexibility; however, a body may not move agenda items from one day to another or change presentation times once an agenda is posted.
- The Attorney General's office has ruled that anything with an action item on the agenda must be heard at the time specified in the agenda so that the public can attend.

We are researching how we can convene sub-group discussions that may occur for meeting planning and logistics. With our agenda this meeting, we have begun to prepare the agenda with this clarity in mind. You will notice that certain items were not timed so they would not be bound by a time frame. Action/discussion Items were included under that title, indicating that not only those items designated "action" items but those discussion items that could become "action items" as they are being discussed, can become an "action" item at this meeting. This is a sample agenda from Ms. Eaton and it complies with the Bagley-Keene Act.

With the September meeting, we will incorporate the other areas that we are aware of to comply with Bagley-Keene. This is starting to help us get on track for the conduct of CSL JRC meetings and subcommittee meetings.

Upcoming Deadlines to be aware of:

Volunteer Applications	July 10, 2007 to Seema Jaffee
Policy Committee Forms	August 17, 2007
Moirra Jackson Award	August 31, 2007
The only award that honors a CSL member for their efforts	
Volunteer Recognition Form	August 31, 2007
Register for Holiday Inn for Session	September 15, 2007
Be sure to ask for special rate for group code QCL.	

M/S/P (Goldman/Mack)

**EXTEND THE DEADLINE FOR RECEIVING NEW PROPOSALS INTO THE CSL OFFICE TO MIDNIGHT (POSTMARKED), FRIDAY, JUNE 22, 2007.**

Ethics Training was due to be taken by the end of May 2007. The law requires elected officials and others to take this training. Failure to comply could possibly result in bad publicity for the CSL, injunctive relief, or other sanctions. Therefore, as a trusted and elected member of the California Senior Legislature, it is our duty to comply with this law. If you have not yet taken this training, Staff Jenkins will send you a reminder and you should do so immediately. Thank you for taking your position seriously and for doing this training.

Chair Monck commented that Line 325383 on the budget report should be changed to show current balance of \$14,941.81 for Year-To-Date Expenditures.

(Over)

The California Fund for Senior Citizens shows \$206,174 received from January through May, 2007. Total Year-To-Date for the California Foundation in Aging is \$13,335.70.

## VII. Sub-Committee Reports

### A. Budget & Finance Committee – Senior Senator Goldman, Chair

#### (1) Ad Hoc 501(C)3 Committee

Chair Goldman advised that he has consulted Paul Valentine, a Sacramento lawyer, regarding the application and Mr. Valentine will help if the CSL will make a contribution to Legal Services of Northern CA (Senior Legal Hotline). Chair Goldman and Staff Jenkins is working on obtaining more financial reports to finish the application.

#### (2) Workers' Compensation Update

Since CSL members are volunteers and are not covered by Worker's Comp, Chair Goldman has asked for and received a quote for liability insurance for a year, including our October Session, for approximately \$3.15 each person.

M/S/P (Goldman/Glasmeier)

### **ACCEPT REPORT AS PRESENTED.**

### B. Policies & Procedures Committee

#### (1) Clarify New Duties of JRC Chair

Chair Eaton advised that she will send the JRC Chair duties to members for review. She then went over the proposed changes to Part I and II of the CSL Resource Manual.

#### Part I

Add SB 1249 and the actual bill to Part I.

#### Part II

Remove fourth sentence in second paragraph on first page of Part II. Add non before the second voting in the third sentence in the sixth paragraph. Add franchise tax board before "check-off program" and delete "and services of benefit" in I.1.A. under funding.

Delete "help the elderly in two ways" in I.2.A., "the fund" in I.2.A.i, and all of I.2.A.ii. under funding.

Change sole to primary in I.3.A. And delete have and the past tense of help in I.3.B. under funding.

Change II.1. To read, "The 'California Foundation on Aging Fund,' a private non-profit beneficial corporation [501(c)3] allows the CSL to have some financial flexibility" under funding.

Delete "in fact" beginning the second sentence of II.2. under funding.

delete 2. And 3. Of III and remove the 1. from before the first point under funding.

Under integrated advocacy and liaison, change III to read, "The more the

CSL, C4A and TACC work together, the more we accomplish. Each CSL member must take responsibility for making cooperation work in his/her area. We hope you will." Delete 1. through 3.

Remove second sentence under definition of CSL on Page 9.

Remove space between Medi-caid and Medi-cal and merge the two together on Page 11.

Change services to insurance in first sentence of definition of Medi-care on Page 11.

The Policy and Procedure Subcommittee Meeting was then adjourned due to lack of time. A committee meeting will be scheduled for sometime in July.

M/S/P (Eaton/Young)

One abstention

**ACCEPT REPORT AS PRESENTED.**

C. Public Relations Committee

Chair Cox presented the different levels of Contributors that will be shown in the 2007 Session Program Book. They will be listed without amounts:

Friends of CSL

The CSL Booster Club

The CSL Bronze Circle

The CSL Silver Circle

The CSL Golden Circle

The CSL Diamond Circle

The Balance of Line 52 is currently \$205,724 (spreadsheet attached). The report from the California Checkoff has not been presented yet. Line 52 has been promoted a lot this year but has received less money so far this year.

Senior Assembly Member Krohn has prepared a generic article on the CSL to be mailed to all the CSL members' organizations medias. Staff Jenkins will send out an email to the members requesting the names and addresses of all the various organizations they belong to around the state and then will create a mail merge with this information. The article will then be sent to all of these organizations.

It was decided not to list in the 2007 Session Program Book the names of individuals who have retired from the CSL or died but put in a generic paragraph that recognizes both retired and deceased members.

(Over)

Senior Assembly Member Norma Campbell suggested having ambassadors from the CSL membership to attend the various senior organizations meetings to do presentations on the CSL. It was mentioned that several members are already doing that but it is needed for others to do it as well. Since it is already listed as one of the CSL's duties in the Resource Manual, this item will be on the next Public Relations Subcommittee agenda for Discussion/Action.

M/S/P (Cox/Lucero)

**ACCEPT REPORT AS PRESENTED**

D. Session Planning Committee

Chair Young announced that we are on target with the 2007 Session Task List. Discussion took place over adding missing items to the Task List. Staff Jenkins will revise the list. She will also send out the Business Cards and Badges Request form in the next mailing so they can be ordered and returned in time to be available at the Session.

The invocation will be given by Jim Monck (confirmed)  
The Lt. Governor will be the Keynote Speaker (confirmed)  
Assembly Member Roger Niello will lead the Assembly floor session  
Celia Esquivel, Chair of the California Commission on Aging, will give a few welcoming remarks. Also, the Color Guard has accepted our invitation.  
One more Assembly Member and two Senators are still needed for the floor sessions.

A new way of balloting of priority proposals and curtsey banquet invitations were discussed and the decision was reached to make both issues action items for next meeting in compliance with the Bagley-Keene Act.

M/S/P (Glasmeier/Goldman)

**ACCEPT REPORT AS PRESENTED.**

E. By Laws Committee

Chair Erman announced that since the deadline to submit Proposed By-Laws Amendments isn't until July 30, the meeting was rescheduled so that all the proposed changes can be discussed with at the same time.

M/S/P (Glasmeier/Mulholland)

**ACCEPT REPORT AS PRESENTED.**

F. Ad Hoc Grants Committee

(1) Reports of Committee Members

Chair Lucero has not received any reports from other committee members so he is removing the guideline and is requesting that each member develop and share his/her own unique plan for generating funds for the Foundation with the JRC. He believes that the current plan is not working but all the materials he has provided so far can be used at will by any of the members. He does believe that all CSL members need to do their part.

Chair Lucero reported that he had contacted three grant writers and two of them have chosen not to participate at this time. One writer agreed to work with us; however, due to time constraints, it will be as time permits. Chair Lucero has made at least seven presentations in the last couple of months regarding Line 52.

M/S/P (Glasmeier/Goldman)

**ACCEPT REPORT AS PRESENTED.**

IX. Report of Legislative Committee

A. CSL Sponsored Bills

Chair Mack reported that the Elder Abuse Stamp initiative has received several coauthors including a support letter from the Lt. Governor. SB 633 will be amended to include the word "seniors" again.

B. CSL Interested-In Bills

SB 491 was voted to be a watched bill.  
AB 1554 was voted we would support.

M/S/P (Goldman/Young)

**ACCEPT REPORT AS PRESENTED.**

XI. Old Business

None.

(Over)

XII. New Business

- A. MOU from Department of General Services (DGS) 2007-2008
- B. MOU from State Controller's Office (SCO) 2007-2008

Chair Monck discussed both MOUs and together they total \$48,000. This is comparable to the estimate from SCO last year for \$90,000, of which the actual expenditures are going to end the year much less.

M/S/P (Lucero/Young)

**ACCEPT THE TWO MOUs AS PRESENTED**

XIII. Liaison Reports

Senior Assembly Member Young has attended meetings of various organizations and is pleased to announce that all of the organizations have commented how pleased to see the CSL take an active interest in all senior issues even if they did not originate in the CSL. By becoming an active partner with all the senior organizations, when we ask for their support, they are ready and willing to step up to the plate.

By making the effort to work with other organizations, most of our bills are doing very well. Senior Assembly Member Young would like to thank the JRC for allowing her to represent the CSL in these organizations. She has learned a lot from all of them.

XIV. Correspondence

Cards were sent to Senior Senator Joanna Kim-Selby and Senior Assembly Member Marcia Gould.

XV. Announcements

None

XVI. Public Comments

None

Meeting was adjourned at 3:12 p.m.