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**STATE OF CALIFORNIA**  
**CALIFORNIA SENIOR LEGISLATURE**  
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**JOINT RULES COMMITTEE MEETING MINUTES**

1230 N Street, Room 201  
Sacramento, CA 95814  
December 7-8, 2005

**Wednesday, December 7, 2005**

- I. Call to Order, Invocation and Pledge of Allegiance  
The December 7-8, 2005 California Senior Legislature (CSL) Joint Rules Committee (JRC) meeting was called to order by Chair Senior Senator Jim Levy on December 7, 2005, at 9:15 a.m. at the Congress of California Seniors, 1230 N Street, Room 201, Sacramento, CA. Senior Assembly Member Sharon Monck, JRC Vice Chair, led the invocation and Senior Senator Joe Cox, JRC Vice Chair, led the Pledge of Allegiance.
  
- II. Roll Call  
Present: Senior Senators Joe Cox, Audrey Formosa, Connie Eaton, Jim Levy Alternate Dee Erman and Senior Senator Anne Mack, Vice Chair of the Legislative Committee. Senior Assembly Members Helen Karr, Austin Lucero, Sharon Monck, Billie Taylor, Lola Young and Alternate Marvin Goldman.  
  
Members excused: Senior Senators Mary Dennison and Jerry Smith and Senior Assembly Member June Glasmeier. A quorum was established.  
  
Staff: June P. Hamilton
  
- III. Introductions:
  
- IV. The agenda was approved as amended:  
XVI. California Commission on Aging (CCoA) Executive Director's Report was moved from Thursday, December 8 to VI Wednesday, December 7, 2005. VI was moved to XVI on December 8.  
  
XIII. Standing Committee Report - Session Planning -  
Sixth item should read: A letter was sent to Governor Schwarzenegger...."  
Eighth item: Include California Senior Coalition.
  
- V. The Minutes of October 17, 19 and 20, 2005 were unanimously approved.

(Over)

- XVI. CCoA Executive Director, Sandra Fitzpatrick, Report  
CSL has two major fixed expenditures: 1) staff and 2) Session.

As an organizational model, the CSL is flat.

Problem: How does the CSL balance its legislative activities with the administrative details of a transition?

The CCoA has not given support to SAP 24 and SP 20 in that they contain mandatory language about CCoA's administrative responsibilities with CSL. Ms. Fitzpatrick suggested that the CSL should not be asking for \$200,000 minimum because more money is needed than that for the annual budget. The JRC members agreed that they would be happy with the \$250,000 without indexing. 75 percent of Legislators are needed to support the urgency bill.

Some issues:

- A. Space Rental Renewal—Ms. Fitzpatrick cannot sign the new lease agreement with Senate Rules (to be effective July 1, 2006). The CSL is a new state entity and as of July 1, 2006, can sign agreements in their own behalf.
  - B. Personnel—Status of June Hamilton's position with transition from CCoA.
  - C. Transition—The CSL administrative records must remain with the CCoA. Get the transition details done and get new house in order. Legislation may have to take a back seat.
  - D. As JRC Chair, Jim Levy can request to talk to the CCoA at an Executive Committee meeting.
  - E. Financial solvency  
Ms. Fitzpatrick is looking at what happens if a Worker's Comp claim exceeds the funds of the entity. Worker's Comp payment could occur during this fiscal year. The JRC needs to plan for this.
- VII. Convene Joint JRC and Legislative Committees – Senior Senator Anne Mack  
JRC and Legislative Committee members were paired up for Legislator office visits. Purpose was to distribute the information about the upcoming bill regarding CSL funding that will be coming from Senator Alquist's office to ask for their support. Visitation forms were to be filled out and turned in after the office visits.
- VIII. Results of Executive Session—Chair Jim Levy covered during regular session  
Item VI.
- IX. Legislative Activities  
Senior Senator Jerry Smith was excused from attending the meeting. Legislative Committee Vice-Chair Senior Senator Anne Mack gave the report on Legislative activities. A joint meeting will be scheduled in January to distribute the Proposal Books.

- X. Visit Legislative Offices
- XI. Adjourn Joint Meeting and Reconvene JRC Meeting
  - Recap of Legislator office visits
  - A. Develop follow-up procedures
- XII. Develop Tax Check-Off Action Program and Ad Hoc Committee
  - Senior Senator Anne Mack made a motion to form a Tax Check-off Ad Hoc Committee. M/S/P
- XIII. Going Forward Report
  - A. Chair Jim Levy, Vice Chairs Helen Karr and Anne Mack have been meeting with the State Controller's Office. Negotiations are well underway. The main concern is to reduce our expenses and that they be in line with our income, which is being addressed.
  - B. Personnel—Staffing
  - C. Funding
    - 1. Senior Senator Audrey Formosa looking into possible grants for additional funding
    - 2. Grants
    - 3. Session Donors and Ads
  - D. Renegotiation of office space is also in progress
  - E. Other transition issues

**Thursday, December 8, 2005**

The JRC reconvened at 8:30 a.m.

- XIV. Roll Call
  - Present: Senior Senators Jim Levy, Anne Mack, Joe Cox, Connie Eaton, Dee Erman, Audrey Formosa; Senior Assembly Members Marvin Goldman, Helen Karr, Austin Lucero, Sharon Monck, Lola Young, and Billie Taylor. Senior Senator Anne Mack, Vice-Chair Legislative Committee.
  - Excused: Senior Senator Jerry Smith and Senior Assembly Member June Glasmeier.
- XV. This item was not addressed
- XVI. California Commission on Aging Executive Director's Report—Report given on Wednesday, December 7, 2005.
- VI. Closed Session—Report postponed from Wednesday, December 7, 2005. Chair Jim Levy chose not to have an Executive Committee Closed Session and covered the issues in full session.

- A. Chair Jim Levy reviewed the Code of Conduct and Code of Ethics and asked all members to review these and apply them in our dealings with each other and the public.
- B. Ratification on process and action to fill open JRC position (vacated by Senior Senator Erwin Fromm) was ratified by a unanimous vote. M/S/P to appoint Senior Senator Audrey Formosa to fill the vacancy.
- C. Chair Levy announced appointments to JRC Subcommittees. They are:

**Budget and Finance:**

Sharon Monck – Chair  
Helen Karr – Vice Chair  
June Glasmeier  
Connie Eaton  
Audrey Formosa

**Policies and Procedures:**

Austin Lucero - Chair  
Mary Dennison – Vice Chair  
Connie Eaton  
Sharon Monck  
Billie Taylor

**Public Relations:**

Joe Cox – Chair  
Billie Taylor – Vice-Chair  
Mary Dennison  
Austin Lucero  
Lola Young

**Session Planning:**

Lola Young – Chair  
Audrey Formosa – Vice Chair  
Helen Karr  
June Glasmeier  
Joe Cox

XVII. Staff June Hamilton's Report

June submitted a report, which outlined her activities in preparation for the session, during the session and following the session. She provided some observation about the session and commented on the positive remarks, which she had received from CSL members and others regarding the JRC's outstanding efforts in preparations for the session and during the session.

XVIII. Committee Reports

Prior committee members handed in their reports and binders and these should be in CSL office on N Street for the new Sub-Committee Chairs.

A. Budget and Finance Committee

1. Senior Assembly Member Sharon Monck made a motion to send all travel expense claims to Chair Jim Levy for approval. Chair Levy to email Sharon Monck with the amounts so we can have a running total of these expenses at all times. M/S/P
2. Senior Assembly Member Sharon Monck made a motion that monthly reports for the general operating budget and for the foundation funds be made available to CSL members on a monthly basis. M/S/P 1 abstention
3. Went over the proposed budget figures prepared by the CCoA for FY 2006-07.
4. Discussed importance of negotiating the copy services and IT support with the sponsoring state entity. Helen Karr stated she was looking into the possibility of pro bono legal support for 2006.

B. Public Relations Committee

1. Educate CSL members about dire need for CSL funds.
2. Update addresses of CSL.
3. Develop a system of donor recognition.
4. Gifts in memory of, willing cash or property to CSL.
5. Develop card to include in #10 envelope (Austin Lucero to develop).
6. Give a picture when giving out press releases.
7. Each CSL member to do presentations about CSL, what we do and our need for funds.
8. Update Website for donations.
9. Have Public Relations Committee members make presentations at orientation meetings.
10. Have a presentation packet, developed by Austin Lucero, to use.

C. Policies and Procedures

1. This subcommittee has disregarded all other issues for now due to need of more funds or CSL will cease to exist.
2. Teams will be created throughout the state to generate funds for CSL. Approximately six teams that will consist of approximately five members each.
3. Austin Lucero will put together a presentation packet to use when making presentations about CSL to organizations.
4. Policies and Procedures subcommittee will work closely with the Public Relations subcommittee to accomplish the above tasks.

D. Session Planning

1. Reviewed and discussed comments from evaluation sheets.
2. Discussed session schedule and agreed to continue study on how to plan a three-day session instead of a four-day session.
3. Discussed possible new volunteer coordinator for the 2006 Session.
4. Determined the dates for 2006 Session to be October 16, 17, and 18.

XIX. Legislative Committee Report

Anne Mack gave a report on our visits to the Capitol.

XX. Chair's Report

The Executive Committee recommended that Helen Karr have full authority to be able to act for Jim Levy from the time of his departure until his return on January 17, 2006.

XXI. Old Business

XXII. New Business

XXIII. Liaison Reports, Senior Assembly Member Lola Young

XXIV. Correspondence

XXV. The next meeting dates are January 17 and 18, 2006

Meeting adjourned at 3:30 p.m.