



STATE OF CALIFORNIA
CALIFORNIA SENIOR LEGISLATURE
1020 N Street, Room 513, Sacramento, CA 95814
Phone (916) 552-8056 Fax (916) 552-8013
www.4csl.org

NOTICE OF JOINT RULES COMMITTEE MEETING

Monday-Tuesday, April 12-13, 2010

Vagabond Inn
909 Third St, Sacramento, CA 95814

MINUTES

Chair: Senior Assembly Member Richard Dahlgren
Vice Chair: Senior Senator Dee Erman
Vice Chair: Senior Assembly Member Julia Rosenberg
Senior Senators Joanna Kim-Selby, Kitty Mesler, Betty Mulholland, and Carla Treuting
Senior Assembly Members Quincy Campbell, Don MacAllister, and Evelyn Tom
Immediate Past Chair: Senior Senator Lola Young
Chair, Legislative Committee: Senior Senator Anne Mack

Monday, April 12, 2010, 12:30 p.m. to 5:00 p.m.

Location: Vagabond Conference Room
909 Third Street, Sacramento

I. Call to Order

The April 12, 2010 Joint Rules Committee meeting was called to order by Senior Assembly Member Richard Dahlgren, Chair at 12:40 p.m.
Invocation was said by Senior Senator Dee Erman.
Pledge of Allegiance was led by Senior Assembly Member Julia Rosenberg.

II. Roll Call

Present: Senior Senators Dee Erman, Joanna Kim-Selby, Kitty Mesler, Anne Mack, Betty Mulholland, Carla Treuting, and Lola Young; Senior Assembly Members Quincy Campbell, Richard Dahlgren, Don MacAllister, Julia Rosenberg, and Evelyn Tom

Staff: Sherry Jenkins
A Quorum was established

III. Introductions

None

(Over)

Mission: To Improve the Quality of Life for Aging Californians

Funded by the California Fund for Senior Citizens – FTB, Code 402

IV. Public Comments

None

DISCUSSION/ACTION ITEMS

V. Approve Agenda of April 12-13, 2010 JRC Meeting.

M/S/P (Don MacAllister/Betty Mulholland)

APPROVE THE APRIL 12-13, 2010 JRC MEETING AGENDA.

VI. Approve Minutes of February 8-9, 2010 JRC Meeting.

M/S/P (Evelyn Tom/Kitty Mesler)

1 Abstention

APPROVE THE FEBRUARY 8-9, 2010 JRC MEETING MINUTES.

VII. Correspondence

A. Informational Emails from Members

Questions/suggestions/comments on different ways the CSL election can be run that aren't listed in the Resource Manual have been submitted to the JRC Chair. It was announced that if the Planning and Service Areas (PSA) want to run elections by methods outside of the Resource Manual, it has to be approved by the JRC.

Sub-Committees Meet from 1:00 p.m. to 5:00 p.m.

Fund Development/Public Relations	1:00 p.m. to 2:00 p.m.
Policies and Procedures	2:00 p.m. to 3:00 p.m.
Budget and Finance	3:00 p.m. to 4:00 p.m.
Session Planning	4:00 p.m. to 5:00 p.m.

Meeting was recessed until Tuesday, April 13, 2010

Tuesday, April 13, 2010, 9:00 a.m. to 12:00 p.m.

**Location: Vagabond Conference Room
909 Third Street, Sacramento**

Meeting was reconvened at 9:05 a.m.

VIII. Sub-Committee Reports

A. Fund Development/Public Relations – Senior Assembly Member Julia Rosenberg, Chair

Old Business

Senior Senator Erman was asked to write a history of the CSL and in her research, she discovered that the CSL was enacted into law in 1980 but the first session was not until 1981. There was discussion over whether or not to change the anniversary date but it was decided that the title of the 2010 October Session would be the 30th Anniversary Legislative Session.

The CSL is now on Facebook with the logo thanks to Senior Senator Young and Bill Hollabaugh. To review this, you access www.facebook.com, sign in (it's free), become friends with somebody already in the CSL group, and then look in the left hand side of the facebook home page for "Groups". The CSL section should come up but you have to become friends with somebody who is already a member of that group first. CSL members are encouraged to become "friends" of the CSL "Group".

General agreement was that the Code 402 flyer is very effective but it was suggested that the CSL name be made more prominent and noticeable next time it's edited. The office has more flyers currently so members are encouraged to call, email, or write for copies to be sent to them.

Website – Update by Bill Hollabaugh to solicit donations was tabled until the June meeting at which Mr. Hollabaugh will be invited to attend to discuss PayPal and the website.

Local, non-profit group or school to produce a 30-second spot for local public television stations and then distribute to CSL members for their communities – costs and distribution was discussed.

Senior Assembly Member Dahlgren will go to his local WalMart for the paperwork to ask for a grant and then will present information from Senior Senator Horace Mann on gift giving at the June meeting.

New Business

Discussion took place on suggestions for committee activity news.

Senior Senator Mulholland will write a document on how to write grants.

M/S/P (Richard Dahlgren/Kitty Mesler)

APPROVE THE FUND DEVELOPMENT/PUBLIC RELATIONS SUB-COMMITTEE REPORT AS READ.

(Over)

B. Policies and Procedures – Senior Senator Joanna Kim-Selby, Chair

Old Business

The February's meeting minutes was reviewed. Staff Jenkins will review the 2009 Bylaws meeting minutes regarding a couple of issues and report back to this committee.

New Business

Question was once more raised concerning shouldn't be there a required amount of meeting attendance to retain CSL membership. A question was also raised concerning shouldn't the candidate running for CSL already be a member of that PSA so they would know something about CSL. These issues were discussed and it was agreed that members need to be encouraged as much as possible to attend meetings and participate in CSL activities.

Question was also raised concerning districts in PSAs but since not all PSAs have these, the question was tabled.

Discussion took place concerning the ongoing early departure problem at the annual sessions. It was agreed that the end of day roll call be taken and given directly to Staff Jenkins and Wednesday night and Thursday morning expenses will be deducted from the travel expense claims of anybody who leaves early. Senior Senator Mesler volunteered to take the end of day roll call in the Senate Chambers.

M/S/P (Anne Mack/Don MacAllister)

APPROVE THE POLICIES AND PROCEDURES SUB-COMMITTEE REPORT AS READ.

C. Budget and Finance – Senior Assembly Member Don MacAllister, Chair

Old Business

Review of Budgets for January through March 2010

It was suggested that the Department of General Services Budget Report be sent out to all the JRC members monthly.

The California Foundation on Aging (CFoA) Monthly Activity report was reviewed

Estimated 2010 Annual Session Costs from 2009

Staff Jenkins had created a spreadsheet with the costs from the 2009 Annual Session and various suggestions were made for changes to be made. This spreadsheet will be distributed at the June meeting with the suggested changes.

Franchise Tax Board – Code 402

As of end of February, the CSL had \$50,107 donated.

Surplus Money Investment Fund (SMIF) Account

It was discussed that the monies from the SMIF Account can be accessed if the yearly budget is depleted and more monies are needed to run the CSL.

Discussion of future agenda items

New staff, proposed budget, new computers, process of requesting funds, and revise expenditures in current budget were discussed.

New Business

Open Discussion of any potential impact to CSL, members and general senior population resulting from current economic issues.

M/S/P (Anne Mack/Kitty Mesler)

APPROVE THE BUDGET AND FINANCE SUB-COMMITTEE REPORT AS READ.

D. Session Planning – Senior Senator Lola Young, Chair

Old Business

Abbreviated Session Schedule

Staff Jenkins will retype with several suggested changes:

Senior Senator Betty Mulholland volunteered to lead the Policy Committees Chairs and Vice Chairs Orientation.

Senior Assembly Members Tom and Shirley Krohn will conduct a Session Introduction for New Members on the first day of the 2010 Session.

It was noted that there still is no volunteer coordinator for this Session.

Review Task List

The Committee is up to date with the monthly tasks.

Report from the Banquet Chair on hotels

Senior Assembly Member Rosenberg advised that she is arranging entertainment for all three banquets at the Holiday Inn Capitol Plaza and would like to have a budget.

M/S/P (Kitty Mesler/Carla Treuting)

THE SESSION PLANNING COMMITTEE IS APPROVED TO SPEND \$1,000 BUDGET FOR ENTERTAINMENT AT THE 2010 SESSION BANQUETS.

(Over)

The food for the banquets is as follows:

Maple-Lacquered Salmon
Garlic & Herb Prime Rib
Garlic Tri-Tip

Members were reminded that the Vagabond Inn only picks up and delivers to 11th and N Street. If any other destination is required, another mode of transportation is needed.

New Business

Discussion of Keynote Speakers

Letters have gone out to several possibilities. Jerry Brown and the Governor were invited but are not able to accept our invitations.

Senior Assembly Member Tom will send the contact information for a Chinese minister to Staff Jenkins for the invocation. She will also research the shuttle bus lines in Sacramento.

Discussion of 2010 Annual Session

Senior Assembly Member Tom suggested ways to create directional signs for the Capitol Building at the Session.

Volunteer Coordinator

Several suggestions were made regarding a volunteer coordinator but no decision was made. Further research will continue on this subject.

Discussion of Public Relations Items (Give-a-ways)

M/S/P (Dee Erman/Joanna Kim-Selby)

THE SESSION PLANNING COMMITTEE IS APPROVED TO SPEND UP TO \$6,000 FOR GIVE-A-WAYS FOR THE 30TH ANNIVERSARY.

M/S/P (Don MacAllister/Anne Mack)

APPROVE THE SESSION PLANNING REPORT AS READ.

IX. Legislative Committee Report – Senior Senator Anne M. Mack, Chair

Chair Mack discussed various bills that other organization have asked the CSL to support and will send the Legislative Committee choices to Staff Jenkins to record as soon as possible.

M/S/P (Don MacAllister/Betty Mulholland)

APPROVE THE LEGISLATIVE COMMITTEE REPORT AS READ.

X. Chair's Report – Senior Assembly Member Richard Dahlgren, Chair

Chair Dahlgren mentioned that the CSL donation envelopes are a good way to request donations from people who have already filed their taxes.

He announced that the SMIF Account funds are accessible but the CSL must use all of the yearly budget first and then fill out forms that are filed with the Department of Finance if more is needed.

He reminded members that the CSL is only on the state income tax form until 2015 so a proposal will need to be written to move up that sunset date by 2013 for that to take effect.

Senior Senator Kim-Selby suggested a full page thank you to the state legislators in the 2010 Program Book for all of their assistance on our proposals.

Senior Senator Mack and her committee will work on the wording for that page.

Senior Assembly Member Rosenberg suggested that a paragraph be placed into "Hey, CSL, What's Up" advising that the CSL is looking for an intern to work with the CSL.

XI. Old Business

A. Check-off California Status

As of the end of April, there is a total of \$189,861 donated to Code 402.

Chair Dahlgren advised that the members need to continue to push this as most of the filing is now done and we still haven't reached our goal. There are always late filers and those are who need to be directed to Code 402.

M/S/P (Don MacAllister/Carla Treuting)

RECOMMEND TO THE CALIFORNIA CHECKOFF TO START THEIR ADVERTISING EARLIER IN DECEMBER.

B. CSL Elections/PSAs

Discussion took place regarding the fact that some PSAs have districts and others do not. For those that do have districts, should CSL candidates get signatures only from the districts they live in? Chair Dahlgren advised that if PSAs want to differentiate from the CSL Resource Manual on election methods, they first must submit a request in writing to the JRC.

More discussion took place regarding other issues arising from the upcoming elections.

C. Legislative Proposals due May 1, 2010

Staff Jenkins distributed a list of what few proposals have been submitted so far. Various reasons were suggested for the decreased amount but it was agreed that there will be more coming at the last minute.

(Over)

- D. Discussion of Office Staffing Needs
Funding for an intern is possible and that avenue is being researched. It was suggested that a general flyer be drafted and sent to all intern programs currently being reviewed.

M/S/P (Don MacAllister/Joanna Kim-Selby)

AUTHORIZE CHAIR DAHLGREN TO START THE PROCESS OF HIRING AN INTERN AND AN OFFICE ASSISTANT.

- E. Orientations
A suggestion was made that one member from each PSA give an orientation for that PSA. Also, the caucus could do orientations. It was discussed that maybe there should a caucus report from each caucus at the June JRC meeting as to how they orient the new CSL members on policy committees and ethics training. CSL members should be traveling throughout the state giving presentations on legislation and the CSL.

M/S/P (Joanna Kim-Selby/Quincy Campbell)

THE JRC CHAIR (RICHARD DAHLGREN) SHOULD ENCOURAGE TRIPLE-A COUNCIL OF CALIFORNIA TO ORIENT ALL CSL MEMBERS ON HOW TO WRITE PROPOSALS.

XII. New Business

- A. Annual Session Policy Committee Chairs and Vice Chairs
Discussion took place over the process of placing members on Policy Committees. Staff Jenkins will be sending out the requests and ALL members are to submit their choices to her. Chair Dahlgren will assign the members to the committees. Due to active interest in chair and vice chair positions, there may be a turnover of members in those positions.
- B. Proposed 2010/2011 CSL Budget
The Budget and Finance Sub-Committee will be working on a proposed 2011/2012 budget to be shared with the Department of General Services. The Legislative Committee will present a budget for 2011 to this committee.

Meeting was adjourned at 11:15 a.m.