



STATE OF CALIFORNIA
CALIFORNIA SENIOR LEGISLATURE
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NOTICE OF JOINT RULES COMMITTEE MEETING MINUTES

Wednesday - Thursday, July 9, 2009
Vagabond Inn
909 Third St, Sacramento, CA 95814

Chair: Senior Assembly Member Lola Young
Vice Chair: Senior Senator Dee Erman
Vice Chair: Senior Assembly Member Richard Wolfe
Senior Senators Joanna Kim-Selby, Kitty Mesler, and Carla Treuting
Senior Assembly Members Richard Dahlgren, Julia Rosenberg, and Billie Taylor
Immediate Past Chair: Senior Senator Joe Cox
Chair, Legislative Committee: Senior Senator Anne Mack

Thursday, July 9, 2009, 9:00 a.m. to 1:00 p.m.

I. Call to Order

The July 9, 2009 Joint Rules Committee (JRC) was called to order by Chair Senior Assembly Member Lola Young at 9:25 a.m.
Invocation was given by Senior Assembly member Richard Wolfe
Pledge of Allegiance was led by Senior Senator Dee Erman

II. Roll Call

Present: Senior Senators Joe Cox, Dee Erman, Joanna Kim-Selby, Anne M. Mack, Kitty Mesler, Carla Treuting; Senior Assembly Members Richard Dahlgren, Julia Rosenberg, and Richard Wolfe.
Excused: Senior Assembly Member Billy Taylor
Staff: Sherry Jenkins
A Quorum was established.

III. Introductions

Senior Assembly Members Sharon Lamagno and Evelyn Tom

IV. Public Comments

None

(Over)

DISCUSSION/ACTION ITEMS

V. Approve Agenda of July 8-9, 2009 JRC Meeting

M/S/P (DE/RD)

APPROVE THE JULY 8-9, 2009 AGENDA AS READ.

VI. Approve Minutes of April 7-8, 2009 JRC Meeting

M/S/P (JR/KM)

**APPROVE THE APRIL 7-8, 2009 JRC MEETING MINUTES AS FOLLOWS:
ON PAGE 2, VIII. DELETE THE SECOND SENTENCE AFTER FUND
DEVELOPMENT, "IT WAS SUGGESTED....."
ON PAGE 3, SESSION PLANNING, ADD "RESIGNED AS VOLUNTEER
COORDINATOR" AFTER BRENDA AUSTIN.
ON PAGE 4, FOURTH PARAGRAPH, ADD "AND THE PROGRAM BOOK"
AFTER CAPITOL BUILDING.**

VII. Correspondence

A. Request from Congress of California Seniors for Program Book Ad

Due to the ongoing partnering with the Congress of California Seniors (CCS), it was agreed that the CSL should take out a half page ad in the CCS's new Program Book

B. Request for sponsorship for Mental Health

M/S/P (JC/RD)

**THE CSL IS TO SEND TWO MEMBERS, SENIOR ASSEMBLY MEMBER
LOLA YOUNG AND SENIOR SENATOR CARLA TREUTING, TO ATTEND
THE OCTOBER 22, 2009 ANNUAL MENTAL HEALTH AND AGING
CONFERENCE AND TO PAY \$250.00 FOR SPONSORSHIP IN THIS
EVENT.**

C. Invitation from UCLA Center on Aging to participate in their second UCLA Technology & Aging Conference at the Skirball Cultural Center in Los Angeles on October 30, 2009.

M/S/P (JC/RD)

**THE CSL TO SEND TWO MEMBERS, SENIOR ASSEMBLY MEMBERS
JULIA ROSENBERG AND RICHARD WOLFE, TO ATTEND THE
OCTOBER 30, 2009 UCLA TECHNOLOGY & AGING CONFERENCE IN
LOS ANGELES.**

VIII. Sub-Committees Reports

Budget & Finance – Chair, Senior Assembly Member Richard Wolfe

- Review of Budgets for April through May 2009
 1. Department of General Services Budget Report
The CSL is doing quite well financially at this time.
 2. California Foundation on Aging (CFoA) Monthly Activity
Questions were asked and answered regarding details of this report.
 3. Franchise Tax Board – Code 402
Everybody was very pleased with the knowledge that as of the end of May, the CSL had received more than \$266,000 at FTB. It was pointed out that there are fewer items than the same time last year but more money. Discussion took place regarding whether or not the upcoming consensus would affect the donations.
- Staff Jenkins will create a spreadsheet on the expenses for this year's Annual Session and present it at the next JRC Meeting.
- The Executive Secretary's salary reduction due to mandatory state furlough was discussed with possible alternatives.

M/S/P (JC/CT)

APPROVE THE BUDGET & FINANCE SUB-COMMITTEE REPORT AS READ.

Fund Development – Chair, Senior Senator Dee Erman

- List of Current Session Sponsors was reviewed
- Chair Erman advised that every CSL member should go to their local Advisory Council and request them to put an ad into the Program Book. Members should also call their state legislators to ask for their ads. By using last year's Program Book as a sales aid and having the ad specifications sheets, everybody should be able to sell at least one or more ads. Members can also fax a letter with the ad specifications and a sample page from the Program Book to local businesses, sell ads, and never leave their house.
- Discussion took place regarding approaching possible donors. Members can call the CSL office for a sample donor letter.

M/S/P (AM/RW)

APPROVE THE FUND DEVELOPMENT SUB-COMMITTEE REPORT AS READ.

(Over)

Public Relations – Chair, Senior Assembly Member Richard Dahlgren

- **Promotion of Code 402**
Flyers on Support Our Seniors, Code 402 were passed around. It was announced that there are also Code 402 flyers on the CSL website for anybody to print. Suggestions were made on updating the Historical Background document and Staff Jenkins will update that.
- **Press Releases**
It was suggested that an email be sent out to all members with sample press releases they can use. Then it was suggested that members can contact Richard Dahlgren for any of these they may need.
 - Advertising in the Program Book
 - History of CSL
 - Update on Code 402
 - 2009 Proposals
 - Donors for Annual Session Needed
 - Newly Elected Members Announcing their Election to the CSL
- **Ideas for using the internet to promote CSL**
Sample internet advertisement was passed around.
- **Newsletter distribution**
It was ascertained that almost 600 copies of the CSL's monthly newsletter, "Hey, CSL! What's Up" is currently being circulated. It was decided that there is good information in the newsletter so the members should continue to circulate it.
- **Suggestions from committee members**
It was suggested that members should stamp their own information on the CSL brochure and give that out instead of their business cards as the brochure tells the story of the CSL.
- **Future Committee Agendas**
It was requested that everyone should send in any ideas for future agendas.
- **Members in Action (meetings attended, efforts to promote CSL)**
Different organizations were discussed for members to give presentations – Local Men and Women organizations, Advisory Councils, senior centers, and Health fairs are always a good place to give out CSL information.

M/S/P (RD/JR)

APPROVE THE PUBLIC RELATIONS SUB-COMMITTEE REPORT AS READ.

Policies & Procedures – Chair, Senior Senator Joanna Kim-Selby

- Due to a four-day instead of a three-day Session this year, there should be enough time for all proposals to be read and none should go unread. In interest of time, the chair can present the proposal if the author can't make it to the committee to present.
- Policy Committee chairs are to direct the discussion of proposals, and may only speak to the proposal after all members have spoken.
- Reminders need to be sent out to CSL members to remember to be respectful and courteous to other members even though they might not agree with the proposals. Courtesy is required at all times at the Annual Session.
- Transportation schedule should be sent out to members where/when van will pick up/drop off CSL members.
- Assigning positions on Policy Committees this year will be carefully researched for term limits and other possible problems. Because term limits affect Policy Committee membership, the JRC has the ability to move members around to ensure full coverage.

M/S/P (JC/JR)

APPROVE THE POLICIES & PROCEDURES SUB-COMMITTEE REPORT AS READ.

Bylaws Ad Hoc – Chair, Senior Senator Kitty Mesler

- Question was asked why the Bylaws Ad Hoc Sub-Committee was meeting at this time when the CSL member could still submit changes until July 31, 2009. The answer was that this meeting was just to review the new suggested changes for acceptability for submission to the CSL. Any new suggested changes submitted after July 8 will be sent to the Bylaws Sub-Committee and a decision will be reached of a possible September meeting.
- The official Bylaws instructions were read from the Resource Manual, Page 14, Part III, Section VI. These instructions state that this committee is to ensure clarity of the suggested changes and, therefore, can be recommended for the Bylaw changes.

(Over)

- Six suggested Bylaws changes were submitted and reviewed.
 1. Add a new section with, “I selecting the JRC Standing Sub-Committee chairs, the JRC chair will only appoint JRC members. Other CSL members may be appointed to the committee but not normally be reimbursed for their expenses.”
 2. Modify Article VI, Section VI, “In their first meeting during or after the Annual Session in which they are elected to the JRC, the members of the JRC shall elect a chairperson and two vice-chairpersons (one from the Assembly and one from the Senate). These three persons (plus the newly elected chair of the Legislative Committee) shall constitute the Executive Committee.”
 3. Modify Article VI, “The term of the JRC offices will be two years, with a limit of two **consecutive** terms.”
 4. Add a new section to Article VI, “The term of Legislative Committee office will be two years, with a limit of two **consecutive** terms.”
 5. Modify Article V, Section IV, “Members are required to attend the annual Session. Members are required to attend the Annual Session. Missing two consecutive sessions will result in an action to seek recall. Each Annual Session missed will generate a letter from the CSL office to the PSA of that member.”
 6. Was the same as number 5 so was included in number 5.

M/S/P (KM/JDL)

APPROVE THE BYLAWS AD HOC SUB-COMMITTEE REPORT AS READ.

Session Planning – Chair, Senior Assembly Member Julia Rosenberg

- The abbreviated session schedule was reviewed and it was agreed that the Policy Committee Hearings on Tuesday and Wednesday could be dismissed at 4:00 p.m. instead of 4:30 p.m. to allow more time for members to be transported to the hotel. Senior Senator Mack will review the list of proposals and attempt to schedule the testifying to allow the less amount of wasted time waiting for testifiers to appear.
- Several items were discussed on the Session Task List and it was agreed that things are progressing as they should.
- The Floor Session Conductors have been invited but no acceptance has come through at this time. Staff Jenkins will follow up later this month.

- Transportation Contracts with the State – MV and Amador
The CSL has been given the go-ahead to do these contracts and Staff Jenkins will be working on them this month.
- Georgia Meade will be the Session Volunteer Coordinator in the staff room this year and Brenda Jenkins will conduct the Volunteers Training.
- Possible Change of Keynote Speaker
The Lt. Governor John Garamendi, who had accepted the position of Keynote Speaker for this year's Session, may not be able to be there after all due to a possible election to a Congressional seat. Other possible speakers were discussed like Senior Assembly Member Bonnie Lowenthal and Lynn Daucher, Director of Department of Aging.
- Potential Vendor List for Information Tables
Cover letter and form was reviewed by committee and after a few minor changes, and two additions, was approved. The letters and forms will be sent out after the vendor list is called to acquire addresses. Any members with knowledge of other possible vendors for the information tables can contact Staff Jenkins at the CSL office. It was agreed to charge \$150.00 a table per night. Hotel will be contacted regarding putting more tables outside of dining room if the need arises.
The hotel will extend the dining room to accommodate eight information tables, with linens, at the back of the room at no cost.
- Discussion of Letters to Senior Organizations – Who should receive
List of local aging organizations leaders were reviewed and updated where appropriate.
- Banquets – Menu, Linens, Times, Bar, Entertainment
Menus for evening banquets were voted on and they are as follows:
Monday – Garlic Tri-Tip or Vegetarian, New York Cheesecake
Tuesday – Maple Lacquered Salmon or Chicken Wellington or Vegetarian, Key Lime Pie
Wednesday – Garlic and Herb Encrusted Prime Rib or Vegetarian, Carrot Cake

A couple of CSL members have volunteered to share their talents for entertainment, program to be decided later. Senior Assembly Member Sharon Lamagno volunteered to contact Yamaha Piano for possible donation of a piano. Senior Senator Anne Mack and other members will research possible donors to cover the cost of the piano just in case.
- Griselda's Catering has been contacted for lunches at the Capitol Building and contracts are being drawn up. A reminder – the lunches do not include the upper floor lunch room at the Capitol Building.

(Over)

- The Holiday Inn will provide easels for donor signs for Tuesday and Wednesday, stairs with railings for the stage, table centerpieces, and a cordless microphone at no cost.
- Escort Coordinator's Training with Senior Senator Anne Mack as Instructor is new this year. It will take place on Monday, October 26, from 10:30 a.m. to 11:00 a.m.
- Discuss having a Session Procedure Manual created
Plans for this are underway but won't be completed until Spring of 2010.

M/S/P (KM/RW)

APPROVE THE SESSION PLANNING SUB-COMMITTEE REPORT AS READ.

IX. Legislative Committee Report

Chair Mack reviewed how the group was going to assign the 2009 proposals into the appropriate Policy Committees. Each Legislative and JRC member will receive three proposals, read the first page, and then mark on the cover sheet which Policy Committee they thought was appropriate for that proposal. Then they would pass the proposals to the person on their right and read the next batch.

Senior Senator Joe Murphy stopped by to report the results of the bill hearing on SJR 4.

Members read the proposals. Various questions arose and were discussed regarding several proposals as to the meaning, or which committee was best. After careful consideration of all proposals and in the effort to evenly distribute the proposals between the Policy Committees, the following are the results:

Assembly Finance & Insurance – 8
Assembly Health – 8
Assembly Housing & Transportation – 6
Assembly Social & Community Services – 7
Assembly State & Local Government – 7
Senate Finance & Insurance – 6
Senate Health – 5
Senate Housing & Transportation – 5
Senate Social & Community Services – 5
Senate State & Local Government – 6

When the meeting was reconvened on Wednesday morning, It was suggested that a new process be devised for members testifying at the Annual Session to prevent so much down time while waiting for next testifier.

It was also suggested some kind of mentoring programs for new members be created.

Senior Assembly Member Bloch discussed her suggested Bylaws change to get the proper wording. There are problems that develop when a CSL member doesn't attend the Annual Session and the discussion brought up various things that can be done about it.

Chair Mack announced that the Leg Counsel has asked that the 2010 proposals be submitted in May as June is usually scheduled for the new state budget amendments and it puts the Leg Counsel in a bind with the CSL proposals as well.

M/S/P (FG/RS)

RESCHEDULE THE PROPOSAL DEADLINE TO MAY 1, 2010 INSTEAD OF JUNE 1 WITH NO LATE ENTRIES ACCEPTED.

Chair Mack discussed the 2010 meeting budget. A recommendation was made that the July meeting be a joint meeting with the JRC and Leg Committee to discuss any matters that affect both committees. It was also discussed that the Leg Committee assign the 2010 proposals into the Policy Committees by themselves next year as that is their assigned task. They appreciate the help of JRC this year.

Chair Mack explained a new legislation service called State Net that would assist Staff Jenkins in keeping the legislation updated. It would save her approximately 8 to 9 hours a week and reports can be pulled up with just a few key strokes. This service costs \$1,644 a year, or \$137 a month, but would save a lot of staff hours during the legislation season. The main objection was that the sponsored bills were mixed in with the support bills and that made it confusing and took longer to read. Staff Jenkins assured them that could be reformatted.

M/S/P (RS/JL0)

APPROVE LEASING STATE NET IF THE REFORMATTING ISSUE CAN BE RESOLVED. THE LEG COMMITTEE IS TO RECEIVE REPORTS EVERY TWO WEEKS WITH THE EMAIL SUBJECT LINE TITLED "STATENET."

It was discussed and agreed that the Annual Session Abbreviated Schedule be changed to adjourn the afternoon sessions at 4:00 p.m. to allow time for members to get back to their motel rooms before dinner.

Senior Assembly Member Givens explained how beneficial it has been to her to have a stamp made from her CSL business card to use on the CSL brochures she has and then give the brochures out instead of the business cards. That way it has all the information concerning the CSL right there.

(Over)

Senior Assembly Member Godager reminded the committee that it had been approved in a prior year to have a stamp made with the current FTB line number to be stamped on the back of business cards. This was to be for all the CSL members' use. Staff Jenkins will order this stamp after the state budget has been signed.

Discussion took place around Executive Orders from the Governor.

Senior Senator Levy recommended that the JRC send a letter to the Governor and all the state legislators to inform them that the budget cutbacks in the senior issues areas cannot be left as is as it will hurt the California elderly. It was decided that the CSL is an advocate for seniors and this is something that must be done.

M/S/P (JL/AL)
2 oppositions

REQUEST THE JRC TO SEND A LETTER TO THE GOVERNOR AND ALL STATE LEGISLATORS TO RESTORE THE FUNDING FOR SENIOR PROGRAMS ON BEHALF OF THE CSL.

Picture of the Leg Committee was taken and money collected to pay for ad in the 2009 Program Book.

X. Chair's Report

Chair Young's congratulated all of the members for the excellent job they have done with Code 402. For the first time in a few years, at the end of May, the CSL not only reached the \$250,000 goal but have surpassed it with \$267,000. She believes that two factors caused this: 1.) The excellent work of our members, and 2.) Participation in Checkoff California. Chair Young has no doubt that the publicity provided by Checkoff California is an invaluable tool that CSL would not have if they had it to do on their own. No amount of publicity will help if our members do not follow through with active participation.

Chair Young apologized that due to the illness and then death of her spouse, Senior Senator Bill Young, she has not been able to concentrate on her duties as chair as well as she normally would. As a result, while she was catching up on what she had missed, her inquiries were taken as criticisms. She feels her communication skills have also suffered and went on to say that if any criticism was implied it was to herself and not to those who worked so hard to carry on in her absence.

She was reassured from the group that no apologies were expected or needed.

XI. Old Business

- A. Review of FTB Monies

Great work on the part of all the members.

- B. MOU for California Foundation on Aging was read.

M/S/P (JC/RD)

APPROVE AND SIGN THE MOU FOR THE CALIFORNIA FOUNDATION ON AGING.

- C. Discussion of Donor Ads in Program Book

It was agreed that we need previously free letters to the Program Book to now be paying ads.

- D. Discussion of Change in Program Book Format

No suggestions were made.

- E. Procedure for Early Departure

M/S/P (AM/RW)

ONLY EMERGENCIES WILL BE APPROVED FOR EARLY DEPARTURE FROM THE ANNUAL SESSION FOR MEMBERS DEPARTING EARLY. ROLL CALL WILL BE TAKEN AT THE END OF THE LAST SESSION AND THOSE NOT PRESENT WILL NOT GET PAID FOR THEIR WEDNESDAY STAY.

XII. New Business

- A. Lease Agreement with State Net – a Legislative Informational System

This was handled in the Legislative Committee

- B. Members to Invite Guests to Session – Guest Packets will be provided

Several CSL members have invited members of their Advisory Councils to attend the Annual CSL Session in Sacramento. While their expenses will not be reimbursed by the CSL, there will be guest packets provided for them at the Registration Table. If any other CSL members have guests that would like to attend, they are to let Staff Jenkins know so there will be enough guest packets for everybody.

(Over)

C. Exemption from State Furlough Days for Executive Secretary

Because she is a state employee, Staff Jenkins has been affected by the state mandatory furlough days and loses two days of pay. Now that there are three days and soon to be four days, the situation is being difficult not only for Staff Jenkins financial but for the office because when she doesn't work, the work doesn't get done. A letter was drafted and sent to Senator Alquist and Senator Correa's office asking for help to make this position exempt due to the CSL only using voluntary donations.

If this doesn't work, Staff Jenkins is asking for consultation fees to be pulled from the California Foundation on Aging to supplement her income.

M/S/P (RD/AM)

A LETTER SHOULD BE SENT TO THE SENATORS ALQUIST AND CORREA'S OFFICE AND TO THE LT. GOVERNOR'S OFFICE ASKING FOR AN EXEMPTION FROM THE STATE MANDATORY FURLOUGH DAYS.

M/S/P (KM/JKS)

IN THE EVENT THE EXEMPTION FAILS, THERE SHOULD BE A CONSULTING FEE WITHDRAWN FROM THE CALIFORNIA FOUNDATION ON AGING TO SUPPLEMENT STAFF JENKINS' SALARY.

D. Legislator of the Year Award

M/S/P (AM/JR)

SENATOR LOU CORREA WILL RECEIVE THE LEGISLATOR OF THE YEAR AWARD FROM THE CSL AT THE ANNUAL SESSION.

Meeting was adjourned at 1:02 p.m.