



STATE OF CALIFORNIA
CALIFORNIA SENIOR LEGISLATURE
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**REVISED
NOTICE OF JOINT RULES COMMITTEE MEETING**

Tuesday, April 17, 2012
1:00 p.m. – 4:00 p.m.
Wednesday, April 18, 2012
9:00 a.m. – 4:00 p.m.

**The Vagabond Inn
909 Third St, Sacramento, CA 95814**

**JOINT RULES COMMITTEE
AGENDA**

Chair: Senior Assembly Member Don MacAllister
Vice Chair: Senior Senator Joe Cox
Vice Chair: Senior Assembly Member Evelyn Tom
Senior Senators Jim Levy, Bruce Steir, and Carla Treuting
Senior Assembly Members Herb Schwartz, Bernie Weintraub, and Ellie Bloch
Immediate Past Chair: Senior Assembly Member Richard Dahlgren
Chair, Legislative Committee: Senior Assembly Member Julia Rosenberg

Members of the public may be heard on any item on the California Senior Legislature (CSL), Joint Rules Committee Agenda. Comments by members of the public on an agenda item will be allowed only during discussion of the item by the committee. Comments by members of the public on an item not on the agenda will only be allowed under Public Comments (Item IV). No action can be taken on any item not on the agenda whether discussed by members of the public or by members of the committee.

- I. Call to Order (Don MacAllister)
Invocation (Evelyn Tom)
Pledge (Joe Cox)
- II. Roll Call
- III. Introductions
- IV. Public Comments
(This section is for members of the public only; and is to provide the public an opportunity to comment and/or present information on any matter that is not on the agenda. Each public member will be afforded up to three minutes to speak. Written requests, if any, will be considered first under this section.)

(Over)

Mission: To Improve the Quality of Life for Aging Californians

Funded by the California Fund for Senior Citizens – FTB, Code 402

DISCUSSION/ACTION ITEMS

V. Approve Agenda of April 17, 2012 JRC Meeting

VI. Approve Minutes of February 6, 2012 JRC Meeting

VII. Correspondence (MacAllister)

A. Informational e-mails/correspondence from Members and others

VIII. Sub-Committees Reports

A. Session Planning (Cox)

1. Accept and review Bill Hollabaugh proposal – ad prices
2. Review and Discuss 2012 Session Task List & Workgroup Meeting
3. Review and approve Abbreviated 2012 Session Agenda
4. Meeting Management Program-2012 Session menu, hotel transport
5. Lunch Expenses (6th Floor/basement)
6. Corporate Donor letters
7. Color Guard, Invocation, Crier
8. Giveaways (tote bags), frames for certificates
9. Updated Emergency Contacts Information
10. Governor invitation
11. Lt. Governor invitation/brunch
12. Keynote speaker suggestions from members
13. Invite Governor to 2012 Session
14. Sponsorship logos/url link on website
15. Legislators to lead floor sessions
16. Session 2012 planning budget report
17. Entertainment Coordination
18. Volunteer Coordination Update
19. Suggestions from Session Planning Members
20. Distribution of photos from 2011 session
21. Presentation of budget to CSL members at opening session
22. Review Code of Ethics

B. Public Relations (Steir)

1. Outreach – Best Practices
2. 2011 Session Photos- need to use!
3. Press Releases
4. YouTube
5. TV/Radio -Public Service Announcements
6. Items from Committee Members

B. Policies and Procedures (Weintraub)

1. Bylaws (Presentation of Amendments)
2. Resource Manual Sections needing attention
3. Member Assignments
4. Revision of standing rules

- C. Budget and Finance (Schwartz)
1. Department of General Services Contract
 2. California Fund for Senior Citizens (Code 402)
 3. Surplus Money Investment Fund (SMIF)
 4. Carry-over Funding –Special Operating Budget
 5. California Foundation on Aging (CFoA)
 6. Items from Committee Members
- E. June 2012 Southern California Mini-Conference (Tom)
1. AARP and other partners update
 2. Hotel/Conference status
 3. Items from members
- F. Personnel/Resource Manual (Weintraub)
1. Bylaws
 2. Review Organization Chart
 3. Sections that need to be updated
 4. Items from Committee Members
- IX. Legislative Committee Report (Rosenberg)
- X. Chair's Report (MacAllister)
Consulting Executive Director's Report
- XI. Old Business (MacAllister)
- A. Five-Year Strategic Planning and Budgeting
 - B. Developing Special Projects/Focus Areas/Budget for 2011-12, 2012-13
- XII. New Business (MacAllister)
- A. CSL Office Operations Manual/Agency Policy
 1. Postage/Pitney Bowes
 2. US Bank/Cal-Card
 3. Internet Service Provider change (www.seniorleg.ca.gov –SucceedNet)
 - B. Establish Twitter account
 - C. CSL website domain registration renewal (www.4csl.org -GoDaddy)
 - D. CSL Member Travel Procedures: contact with hotels and airline reservations
 - E. Mentoring of Students
 - F. Sponsorship of Women's Foundation of CA 7th Annual Legislative Reception
- XIII. Meeting Adjournment

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting, should contact Janice Bailey at the CSL office by phone, (916) 552-8056, or email her at jbailey@seniorleg.ca.gov. Requests must be received by Friday, April 13, 2012. JRC and Subcommittee meetings are held in barrier-free facilities in accordance with the Americans with Disabilities Act. Please contact the office to RSVP for this meeting. Information regarding JRC agendas and meeting minutes may be obtained at www.4csl.org or by writing to the California Senior Legislature, 1020 N Street, Suite 513, Sacramento, CA 95814.