



STATE OF CALIFORNIA  
**CALIFORNIA SENIOR LEGISLATURE**

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**JOINT RULES COMMITTEE MEETING MINUTES**

September 16-17, 2013

Vagabond Inn Conference Room

909 Third Street, Sacramento, CA 95814

Chair: Senior Assembly Member Don MacAllister

Vice Chair: Senior Senator Alice Loh

Vice Chair: Senior Assembly Member Evelyn Tom

**I. Call To Order**

The Joint Rules Committee Meeting was called to order by Chair, Don MacAllister at 10:02 a.m.

Invocation by Senior Assembly Member Eleanor Bloch

Pledge of Allegiance was led by Senior Senator Bruce Steir

**II. Roll Call**

**Present:** **Senior Senators:** Bruce Steir, Albert Blum, Alice Loh, Jim Levy, Terry Conaway  
**Senior Assembly Members:** Don MacAllister, Herbert Schwartz, Bernie Weintraub, Evelyn Tom, Julia Rosenberg, Richard Dahlgren, Eleanor Bloch  
**Excused:** Marti Overfield, Mickey Peabody  
**Staff:** Clare Smith, Janice Bailey

A quorum was established.

**III. Introductions**

- A. Senior Senators Lola Young and Kenneth Ryan attended as guests.
- B. Parliamentarian, Lorenzo Cuesta, was introduced to the group and noted that he would be assisting with the Bylaws portion of the meeting.

**IV. Public Comments**

No public comments.

**Discussion/Action Items**

**V. Approve Agenda of September 16-17, 2013 JRC Meeting**

- A. Senior Assembly Member Eleanor Bloch made motion to approve the agenda. Senior Assembly Member Evelyn Tom approved the motion. Agenda approved as presented.

**Mission: To Improve the Quality of Life for Aging Californians**

Funded by the California Fund for Senior Citizens – FTB Code 402

## **VI. Approve Minutes of May 2—21, 2013 JRC Meeting**

- A.** Legislative Committee Chair, Julia Rosenberg, requested revisions to the Legislative Committee Report. She indicated she would provide the corrections in writing to the office staff.
- B.** Senior Senator Terry Conaway made motion to approve the minutes. Senior Assembly Member Bernard Weintraub seconded the motion. Minutes approved as amended.

## **VII. Correspondence**

- A.** Letter from FTB estimating that the California Fund for Senior Citizens (Code 402) will meet the 2013 minimum contribution amount.
- B.** Letter from SmithAhern Consulting indicating that Consultant, Clare Smith's contract will end as of November 15, 2013.
- C.** Letter from C4A. Chair MacAllister indicated that the CSL will not be participating this year due to the budget shortfall.
- D.** Reviewed MOU from the CFoA.
- E.** Reviewed letter from Senator Monning regarding Senior Assembly Member Vince Agor receiving a certificate on SJR4.

## **VIII. Sub-Committee Reports**

### **A. Bylaws Subcommittee Report**

- 1. Subcommittee Chair, Schwartz, requested Subcommittee member, Levy, to provide an overview of the Bylaw Committee Report. All members were provided a copy of the committee's recommendations.
- 2. Subcommittee Chair, Schwartz, thanked the Parliamentarian and those who submitted amendments.
- 3. Senior Senator, Steir, motioned to approve the committee report. Senior Senator Blum seconded the motion. Committee Report approved as presented.

### **B. Policies and Procedures Subcommittee Report**

Senior Assembly Member Bloch provided members with a copy of the "Policy on Resolving Complaints Related to Member Misconduct".

- 1. Chair MacAllister introduced State Controller's Office Human Resources Chief, Gerard Anderson to the committee.
- 2. Mr. Anderson recapped the need of this misconduct policy for a small state agency.
- 3. Senior Senator Levy made a motion to adopt the misconduct policy. Senior Senator Loh seconded the motion. Motion carried.
- 4. Senior Senator Steir motioned to approve the committee report. Senior Assembly Member Tom seconded the motion. Motion carried.

### **C. Session Planning**

- 1. AGPA Bailey provided an update/review of the session task list.

2. Senior Assembly Member Tom requested members to send names of members that have passed away or retired this past year to be included on the “In Memoriam” page.
3. Including the “Promoting Legislation” section (Senior Assembly Member Gould suggested) in the Program Book this year is too cost prohibitive.
4. Discussion around dress code and enforcement at Session. It was noted that the Seargent at Arms will enforce the dress code. Those not abiding by the dress code will be asked to leave the Chambers.
5. Senior Assembly Member Rosenberg requested that the “Breakfast” meet and greet be budgeted each year.
6. The following members were nominated for the Moira Jackson Award: Vince Agor, Jim Levy and Lauren Rolfe.
7. Session Awards will be presented as follows:
 

Moira Jackson:	Senior Senator Jim Levy
Ann Mack:	Senior Assembly Member Marcia Gould
Volunteer:	Mary Ann Miller
Henry Mello:	Mariko Yamada
Partnership:	Downtown Mail and Shipping

Senior Senator Conaway made a motion to approve the above awards. Senior Assembly Member Dahlgren seconded the motion. Motion carried.

8. Senior Senator Al Blum has a verbal commitment for a band for both nights.
9. Senior Assembly Member Eleanor Bloch made a motion to approve the committee report. Senior Assembly Member Rosenberg seconded the motion. Motion carried.

#### **D. Legislative Committee Report**

1. Chair Rosenberg noted that the Legislative Committee had initiated several new forms this past year, including the list of non-CSL bills that were supported and the Red/White/Blue spreadsheet.
2. Chair Rosenberg requested that the Breakfast Meet and Greet and the Red/White/Blue document be added into the budget for the coming year. Staff noted that the breakfast must be paid through the CFoA from donations as it does not fit into the State criteria. JRC Chair MacAllister advised that the newly elected administration will need to review funding.
3. Chair Rosenberg made a motion that the Breakfast Meet and Greet become an annual event each year. Senior Assembly Member Bloch seconded the motion. Motion carried.
4. Chair Rosenberg updated that out of 6 CSL bills, 3 are

signed.

5. Chair Rosenberg indicated that the Office of Legislative Counsel is celebrating their 100 year anniversary on September 26, 2013. The cost to attend is \$40. She would like to be reimbursed for attending.
6. Additionally, Chair Rosenberg would like to present a Proclamation at this event from the CSL. She will provide the details to AGPA Bailey. Senior Senator Levy indicated that he would donate to the CFoA to cover the cost of the Proclamation.

Senior Senator Loh made a motion for the Chair of the Legislative Committee and Chair of the JRC to attend the event and present the Proclamation. Senior Senator Levy seconded the motion. Motion carried.

7. Senior Assembly Member Schwartz made a motion to approve the Legislative Committee Report. Senior Assembly Member Bloch seconded the motion. Motion carried.

#### **E. Budget and Finance Sub-Committee**

1. Senior Assembly Member Schwartz reviewed Actual Budget vs. Expenses as of August 31, 2013. He noted that the average contribution this year is \$10.45 vs. \$11.01 last year. He suggested that the CSL needs to increase the average contribution. Discussion ensued on ways to increase donations.
  - a. Senior Senator Blum suggested to turn the 402 Card into a Pledge Card.
  - b. Senior Assembly Member Bloch suggested that the CSL get with HR Departments and have them distribute the 402 request.
  - c. Senior Senator Conaway suggested that CSL remove the \$250K minimum and add to the ways contributions can be made.
  - d. Senior Senator Levy noted that Assembly Member Yamada is aware of the issues surrounding the tax check-off and is looking into ways of revamping the system.
  - e. Senior Assembly Member Dahlgren noted that the Check-Off California campaign needs to resurface. He further noted that CSL needs to work harder and start earlier. He provided a brief recap on his bill that removes the minimum.
  - f. Senior Assembly Member Bloch suggested that Senior Assembly Member Dahlgren's bill regarding removing the minimum to Code 402 be moved forward as a priority bill during session and not be a part of the top 10.
  - g. Senior Senator Levy noted that the main way to get donations is face to face.

- h. Senior Assembly Member Schwartz suggested an ad-hoc committee be formed to address the situation. Chair MacAllister advised to wait until after elections for the new administration.
  - i. JRC Chair MacAllister gave an overview of the Tax Check-Off group for this year.
  - j. Senior Assembly Member Dahlgren noted that the CA CPA Association was key to the Check-Off Campaign. Consultant Smith suggested that Senior Assembly Member Dahlgren participate in the Check-Off Calls as the CSL representative.
  - k. Senior Assembly Member Schwartz suggested that Senior Assembly Member Dahlgren Chair the Tax Check-Off/Code 402 Promotion group. Members to include Senior Assembly Members Dahlgren, Rosenberg and Senior Senators Loh and Blum.
2. Senior Assembly Member Schwartz gave an overview of the CSL budget and expenditures. Copies of these documents were provided to members.
  3. Senior Assembly Member Bloch is concerned with continuity of budget information as leadership changes and staff departs. She suggested some type of standing committee or advisory committee. Suggested members include Schwartz, Dahlgren, Levy, Bortel and MacAllister. Senior Assembly Member Schwartz will contact members to participate in this group.
  4. Senior Assembly Member Dahlgren noted that staff is critically important and a critical challenge.
  5. AGPA Bailey confirmed that the Feb 2013 breakfast cost was \$800.
  6. Senior Assembly Member Tom noted that all past sponsors have been contacted and she has followed up with Senior Assembly Member Martin Tucker.
  7. Senior Assembly Member Tom committed that she will reach out to Silicon Valley Retirement Communities.
  8. Senior Senator Levy asked if the Workers Comp case had been closed. Consultant Smith confirmed that it was closed.
  9. Senior Assembly Member Schwartz asked if CSL needed D & O Insurance. Consultant Smith confirmed that she has been advised it is not necessary because the CSL is a State Agency.
  10. Senior Assembly Member Schwartz made a motion to approve the Committee Report. Senior Assembly Member Bloch seconded the motion. Motion carried.

## **IX. Chair's Report**

- A. All year-end Sub-Committee Chair reports are due by October 1, 2013.
- B. Senior Assembly Member Rosenberg expressed concern over the

policy committees not being balanced. Chair MacAllister explained that as new members join they will be added to balance the committees.

**C.** Chair MacAllister provided an update on hiring for the AGPA position. Senior Senator Conaway requested that staff be involved with the interview process.

**D.** Chair MacAllister noted that the majority of the caucuses are doing well and they are critical in promoting Code 402.

**E. Consultant/AGPA Report**

1. Staff gave review of the Office Report.
2. The Accounting Administrator in DGS Fiscal Contracts, Jennifer Clark, has been replaced with Hoa Nguyen.
3. The Franchise Tax Board did a fantastic job in updating the office on a weekly basis. FTB charged a \$5,149 admin fee for last year.
4. Consultant Smith indicated that she has enjoyed working with everyone and that the CSL model is a great model for civic engagement.

**X. Adjournment**

Meeting was adjourned at 11:00 am in memory of those killed at the Washington Army Base.